

# **AUSTRALIAN LUTHERAN WORLD SERVICE**

## **Selection Criteria for the full-time position of ALWS ADVOCATE - QUEENSLAND**

Australian Lutheran World Service (ALWS) is the overseas aid and development agency of the Lutheran Church of Australia (LCA). It was established in 1950 and is based in Albury, NSW.

The applicant should address their application for the position to the following criteria and be prepared to demonstrate their qualifications and experience at any subsequent interview.

The application should include a copy of the following:

- CV and qualification certificates
- Synopsis of experience related to the selection criteria
- Names and contact information of three referees, one of whom should be their pastor.

### **Qualifications**

The ALWS Advocate - Queensland need not necessarily be a qualified and registered teacher, though this would be highly regarded.

The position is Queensland-based, ideally Brisbane.

Some weekend work will be required.

### **Values & Principles**

The ALWS Advocate must be committed to inspiring people to action to seek justice and support development for people who poor and marginalised, and at risk of being forgotten by the world.

Our ALWS vision is to amplify the voice, awaken hope and bring abundant life for those we serve.

This vision is driven by a commitment to Christian social responsibility in an uneven world. ALWS vision and actions are based on Christian values, such as grace, respect, open and honest communication, awareness of self and others, and teamwork.

The ALWS Advocate will have:

- an understanding of these values
- be able to speak to these values and principles when necessary
- be willing to work within an organisational environment underpinned by these values
- acquit themselves in a manner consistent with these values
- live out these values in their work

ALWS is a child safe organisation. It is mandatory for the successful applicant to sign and adhere to the ALWS Code of Conduct, and agree to undertake a Criminal Record Check.

### **Your skills**

As ALWS Advocate for Queensland, you must have appropriate ability and demonstrated experience to achieve success in the following areas:

- enthusiasm about engaging face-to-face with people, and proven experience in public presentations
- basic fundraising skills, and excitement to use them to inspire people to action
- presenting authentically and confidently to Lutheran congregations and church groups, where ages may range from children to seniors
- presenting powerfully and effectively in Lutheran schools; to ages from Early Learning to Year 12; in classrooms, via Zoom, in school assemblies
- connecting with, presenting to, and professionally equipping staff, leadership and chaplaincy in Lutheran schools in Queensland, in person, by phone, via e-media
- confidence to build relationships with individual, and couple, ALWS supporters, through nurturing conversations
- excellent organisation skills, including event-management
- capable of building strong relationships, and working effectively, with formal and informal leadership of Lutheran schools and churches in Queensland
- entrepreneurial spirit to seek, create and build new opportunities
- proven self-time-management skills
- ability to function as part of a team spread across Australia that must therefore work remotely and flexibly
- ability to balance competing priorities to consistently meet deadlines

### **Your Travel**

The ALWS Advocate Queensland will require extensive travel across Brisbane and Queensland. Therefore, you will need:

- Flexibility and willingness to respond quickly, and travel widely and potentially far, to maximise opportunities in schools and churches for ALWS, is essential

There will also be some interstate travel, and potentially occasional overseas travel.

**Applications close Friday 11 March 2022. Apply: [jobs@alws.org.au](mailto:jobs@alws.org.au)**

### **SELECTION PROCESS TIMETABLE**

Tuesday 8 February 2022	–	advertise position
Friday 11 March 2022	-	close applications
Friday 18 March 2022	-	shortlist applicants
W/C Monday 28 March 2022	-	interview applicants
Thursday 31 March 2022	-	advise result
Monday 18 April 2022	-	commence employment asap after this date